

ELEY GUILD HARDY ARCHITECTS

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March 16, 2016

V. 2. a.

City of Diamondhead  
Mr. Clovis Reed, City Manager  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Re: Diamondhead ADA Improvements to City Hall, Diamondhead, MS,  
CDBG Project#1131-14-432-PF-01

Dear Mr. Reed:

In order to help clear up the issue of completion of the above referenced project we would like to offer this explanation.

The issuance of the Certificate of Substantial Completion along with the issuance of the certification of the final Application for Payment are both part of the final close out documents of the general contract with the contractor. This particular project has been completed for its intended use which is the official definition of the Certificate of Substantial Completion per the AIA A201 General Conditions of the Contract. Upon execution of this document the project officially begins the 1 year warranty period whereby the Contractor is obligated to correct any items discovered during this period. We have received all close out documents and they will be delivered to the City this week.

This should clear up any issues with regard to the completion of the above referenced project.

If you have any questions, please do not hesitate to contact me.

Sincerely,



A Lee Palermo, AIA  
Eley Guild Hardy Architects PA

ALP/lp

Enclosures

cc: Urban Planning Consultants, Michele Moore

12-035d/5/1/1

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